

**The Parish of Littleham-cum-Exmouth
(Part of the Mission Community of Littleham cum Exmouth with Lypstone)**

St Margaret & St Andrew's Church, Littleham
and
Holy Trinity Church, Rolle Road, Exmouth

*Address for correspondence:
The Parish Office, Holy Trinity Church, Rolle Road, Exmouth, EX8 2AB*

**Annual Report
and
Financial Statements
of the Parochial Church Council**

for the year ended
31st December 2010

Team Rector:
Vacancy

Team Vicar:
The Reverend Bill MacKenzie

Bankers:
Lloyds TSB, The Strand, Exmouth

Independent Examiners:
Bick Accountants Limited
Chartered Accountants
18a Littleham Road, Exmouth EX8 2QG

The Parochial Church Council is a Registered Charity – No. 1128761

THE PARISH OF LITTLEHAM-CUM-EXMOUTH

ANNUAL REPORT of the Parochial Church Council for 2010

Administrative Information

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. Since 24th March 2009 the PCC has been registered with the Charity Commission. The Council is responsible, amongst many other things, for the maintenance of St Margaret and St Andrew's Church, Littleham, and of Holy Trinity Church, Exmouth. Both these Churches have the status of Parish Churches, within the one Parish, and both buildings are Listed Buildings, Grade II*. Together they form, in effect, the bases from which the work and worship of the Team Ministry of Littleham cum Exmouth are carried out, and in which all who wish to do so, are encouraged to join. When planning our activities, the PCC has considered the Charity Commission's guidance on public benefit, and in particular, the specific guidance on charities for the advancement of religion. We try to enable people to live out their faith as part of our Mission Community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

The PCC members who served from the 1st January 2010 until the date this report was approved are:

Team Rector: The Reverend Prebendary Ian Morter - (until September 2010)

Team Vicar: The Reverend Bill MacKenzie

Assistant Curate: The Reverend Georgina Vye (until May 2010)

Reader (Ex Officio): Mrs M Douglas (until APCM 2010)

Mrs P Mortimer (from APCM 2010)

Churchwardens:

Littleham:	Mrs J Jelfs
	Mrs M Watson
Holy Trinity:	Mrs R Price
	Mr P.R Stock

Deanery Synod Mrs D Cosslett

Members: Mrs P Martin
Mr R Soutter
Mrs J Whipps
Mr M Woodcraft

Elected Members:

Mrs B Appleby	
Mr J Burlefinger	
Mr T Crane	(until APCM 2010)
Mrs P Eastwood	(from APCM 2010)
Mrs M Elms	(from APCM 2010)
Mr S Gawen	(until APCM 2010)
Mrs M Giles	(from APCM 2010)
Mr R Knowling	(until APCM 2010)
Mr R Moseley	
Ms B Richardson	
Mr G Roberts	

Mrs C Seward
Mrs J Stone
Mr G Taylor
Mrs M Tuckett
Mr A Whipps

(from APCM 2010)
(until APCM 2010)

Treasurer: Mr R J Soutter
PCC Secretary: Mrs D Wright
Youth & Family Worker: Mr N Candelent

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. By local agreement, there is proportional representation between the two churches. All Church attendees are encouraged to register on the Electoral Roll and so to be qualified to take part in elections to the PCC.

Committees

The PCC operates with a system of Committees who have certain delegated powers.

They have met regularly: all members of the PCC sit on at least one of them.

The full PCC met on 6 occasions during 2010 with an average attendance of 75 %.

Standing Committee

This is the only Committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the PCC.

It has not met during the year.

Other Committees:

Buildings and Finance, Churchyard, Discipleship & Evangelism, Financial Strategy, House Group Leaders, Ministry Team, Mission Action Plan Steering Group, Mission Focus, Pastoral Link Leaders, Publicity Group, Social, Wardens, Youth and Family Group.

Risk Analysis

The Wardens of the two churches, with the assistance of PCC members, have already undertaken a comprehensive Risk Analysis. The work of revising this continues, and copies will be available on request.

Objectives and activities

Littleham cum Exmouth PCC has the responsibility of co-operating with the Team Rector and Team Vicar, in promoting in the ecclesiastical parish the whole mission and ministry of the Church, pastoral, evangelistic, social and ecumenical.

The PCC has adopted a Mission Action plan, which is reviewed annually. This outlines the various projects for the period, establishes time scales and, where feasible, sets targets. A copy of the Plan is available on request from the Parish Office.

All are welcome to attend our regular services. In addition to the main Sunday services, there are weekday services in both churches. Clergy and lay Eucharistic Ministers take Holy Communion to private households and also to Nursing and Residential Homes. Until his move to Exeter, the Team Rector had pastoral care of Exmouth Community Hospital. The network of 13 House Groups, which has a total membership of around 114, is one of the backbones of Church life. Activities at both churches cover work with each generation – from Baby Tots at Littleham, through the 0-5 Group at Holy Trinity, to monthly lunch clubs at both churches. See also under ‘Review of the Year’.

Achievements and Performance

The normal Sunday attendance at both Churches totalled approximately 208- last year 294. This is made up of 118 adults plus 9 children at Holy Trinity and 90 adults plus 15 children at Littleham. Numbers increase substantially on special occasions. At 31st December, the Electoral Roll stood at 359 (192 at Holy Trinity, and 167 at Littleham). The corresponding figures for 2009 were 172 at Holy Trinity and 150 at Littleham – total 347).

The number of ‘Participants’ for our churches (used to assess the Common Fund Contribution to the Diocese) for 2010 was 350 (206 from Holy Trinity, and 144 from Littleham). Last year the total was 340 ‘Participants’ – 191 from Holy Trinity, and 149 from Littleham.

Finance

The year has had its challenges. However we have a mighty God who never fails us. The budget for 2010 predicted a deficit of £20,000, and yet we ended the year with a small surplus, of just over £2000. We give thanks indeed.

A substantial part of the additional income (£13,000) came from legacies, and we are tremendously grateful when anyone includes a bequest in a will. It has saved the day this year. But in addition, the generosity of members of the congregation, in their regular giving, continues unabated – thank you ALL. However, sadly we have now lost, through death and other reasons, some very generous supporters.

The bad weather at the end of the year meant that our loose collections were substantially down for this period, and many others were unable to hand in their envelopes until the beginning of the New Year. This caused a minor panic as far as cash flow was concerned, and is another reason why the Treasurer is so keen on giving by Bank Standing Order.

Reserves Policy

The current level of free reserves is far lower than is ideal, as it would not cover more than three months expenditure at the most. The PCC will be discussing the implications of this in the New Year. The reserves on the restricted funds are also being utilised far too quickly, and it is not good that no funds are currently being set aside to meet any major repairs which might come to light in the Quinquennial Reports on the two churches, which will be undertaken in 2011.

Investment Policy

The PCC invests with the Central Board of Finance and in M&G Charifund Units, following the lead set by the Exeter Diocesan Board of Finance. We believe that both have sound ethical policies.

Review of the year

Parish Ministry Team:

During 2010, the Ministry Team was as follows:

Ordained Stipendiary: The Reverend Prebendary Ian Morter (till September), Team Rector and The Reverend Bill MacKenzie, Team Vicar. In addition The Reverend Georgina Vye joined us in September 2009 as Assistant Curate and left the Mission Community in June 2010 (for the West Exe Mission Community).

Associate Ministers: The Rev’d David Ireson (till November), The Rev’d Tony Mortimer, The Rev’d Peter Nickols-Rawle, The Rev’d Canon John Philpott, The Rev’d Canon David Price, The Rev’d Canon Ian Pusey The Rev’d Mary Weatherley and The Rev’d Geoffrey Wrayford.

We are very grateful to these retired people who give freely of their time, within this Parish. As last year, they continued to assist the Rural Dean in providing Ministry to the Whitecross Mission Community, during their Vacancy.

Licensed Reader: Mrs Maureen Douglas.

Readers with Permission to Officiate: Mr Michael Davison, Mrs Ann Hurley, Mr Michael Lewis, and Mrs Pauline Mortimer.

Reader Emeritus: Mr Kenneth Argent (until his death in October 2010)

Mr Nigel Candelent is our full time paid Youth and Family Worker.

The Ministry Team meets on a regular basis to discuss policy and day-to-day service cover.

St Margaret's Littleham

Nigel ran a very successful Spring term Youth Alpha Course in the NND room with participants and leaders from both churches (help also from members of Christchurch Woodbury). There has been good follow up to keep the group together and continue to disciple them. Four were confirmed in the Autumn.

Sunday Club has successfully moved the older children to meet in the Littleham Leisure Centre at 9.30am before coming down to join the 10am service for Communion.

Outreach to the local community, through prayer, support of the primary school and activity within the community itself is still important. Littleham is our primary mission field. After Easter we joined the ICE Project and other churches in the tremendous 'We Love Littleham' a social outreach mission. Seeing over 30 young people supported by adults painting, gardening, removing rubbish, cleaning and even repairing and replacing garden fences on Littleham Estate was extraordinary. For 3 days the visibility of the church in action was heartening and the young people were quite simply terrific.

The Monday morning Coffee Morning in the Littleham Leisure Centre has grown significantly and has been an entry point to church for at least one person. There is great fellowship and Jan Zweers Art Class has taken off! Well done to Jenny Bruce who had the vision to begin this weekly event.

We have seen a drop in evening attendance at Littleham, in part because of a change in worship patterns. We dropped the praise service on the first Sunday of the month, firstly to accommodate Wholeness & Healing and latterly so as not to clash with the Service with No Name. Numbers attending Wholeness & Healing have also declined. Partly these declines may be as the existing congregations age or move on and partly because evening worship is not regular each Sunday (you can no longer rely on the Church meeting every Sunday evening).

Holy Trinity

It has been a year of change. With the departure of Fr Ian Morter to become Canon Pastor at Exeter Cathedral, we are grateful to the wardens and Ministry Team fulfilling the commitments of the Church and particularly to Canon David Price who has taken responsibility for the spiritual welfare of the church.

We have also had the retirement of both our able Administrators, Denise Wright and June Parkinson. We are delighted to have appointed Kathy Whitehead this September and are thankful to Denise who has assisted Kathy in settling in and who has continued to be our PCC Secretary.

We have lost a number of faithful members including Ken Argent (Reader Emeritus), his wife Beryl (Recorder), and Walter Kevern (Server for 50 years).

Major changes during the year

It has been a year of bedding in the Mission Community, as we partner with Lypstone and sharing our resources. The advent of the Service with No Name on Sunday evenings at Holy Trinity illustrates this well as the majority of the worship band comes from Lypstone. Likewise we provided the training for their Alpha Course and we came together for the Alpha Away Weekend in November.

This year members of Lympstone Church again participated in our Lent Course. Mr Duncan Nelmes was appointed Head Teacher at Littleham C of E Primary School and joined the School in September. He is very keen on close work with the Church.

Opportunities for Spiritual Growth

Spiritual growth is continuing because as a church we put a priority on prayer. There is always room for more so we must not be complacent. Church growth begins where spiritually mature Christians have confidence to share their faith. It is good news that most of our House Groups in January will be embarking on a course on evangelism prepared by Peter Eastwood.

Full Measure Project

Our most important vehicle for pastoral care is through pastoral visitors, who ensure all members of our parish family are visited four times a year. The number of people linked to the scheme has now grown to 373. Our annual thanksgiving to God for his blessings in our lives has again demonstrated our commitment to stewardship in its fullest sense. We recognise, with thanks, the leadership of Molly and Graham Giles and Janet Francis, with the support of all the Team Leaders.

Mrs Ruth Price
Lay Chairman of the PCC

The Reverend Bill MacKenzie
Team Vicar